III-Health Process Appendix 1 No-Manager informs Start Does manager employee of decision not Manager terminate contract on ill-health Manager issues to terminate employment retirement grounds and issue leaving notice to Yeson ill-health retirement leaving notice to Shared Services shared services Manager informs grounds - Pensions pensions HRD advisor of potential ill-health of employee **HRD Advisor** HRD or employee On receipt of ill-health **HRD Advisors** requests ill health certificate HRD informs HRD advise confirm occ-health figures and arranges manager and forwards manager of appointment with appointment with occcopy of ill-health decision employee health certificate to pensions End Chase HRD/Manager for required document Pensions prepare figures without Pensions enhancement and Have Pensions Pensions process passes to HRD retirement (if 3rd received No advisors or employee ill-health cert and tier refer to review leaving notice? process) Yes Issue certificate of ill-Member meets Yes health confirming tier and with occ-health Occ-Health pass to HRD advisors Is the permanency Occ-health provides gainful employment opinion on ill-health test satisfied? retirement permanency / gainful Complete decline form and employement test Nopass to HRD advisors